1. APPROVE PREPARED AGENDA
   Moved by Trustee Rhode, seconded by Trustee Tornatore, to Approve the Prepared Agenda.
   Upon voice vote, ALL AYES: NAYS: None.  MOTION CARRIED

2. APPROVE MINUTES OF APRIL 13, 2009
   Moved by Trustee Rhode, seconded by Trustee Tornatore, to Accept the Minutes of April 13, 2009.
   Upon voice vote, ALL AYES: NAYS: None.  MOTION CARRIED

3. EMS CONTRACT RENEWAL
   Fire Chief Bob Gallas provided information.
   Chief Gallas requested further direction on how to proceed with the provision of EMS service by the fire department. The current contract with Public Safety Services, Inc (PSSI) is due to expire at the end of May 2009 and this will complete the second 3 yr. contract. Chief Gallas is satisfied with the service that is received from PSSI and the level of medical service that is being delivered to the residents.
   In order to continue to provide this contract service, there are two options available. Another 3 yr. contract can be negotiated with the current vendor, PSSI, or an RFP can be developed and sent out to other providers.
   Mayor Smolinski commented that there is a need to go to bid to insure that the community is receiving the best contract possible.
   Trustee Wittman asked the question as to why is staff waiting until the end of a contract to bring it to the board for discussion. These types of issues should be brought forward a few months prior to the contracts end so there is ample time to discuss and develop an RFP is desired.
   Trustee Sass felt that the community would be best served at this time by extending the current contract for 6 months, allowing staff time to create and send out an RFP without rushing the process.

   Moved by Trustee Sass, seconded by Trustee Rhode, to recommend extending the existing contract with PSSI for 6 months. Staff was directed to prepare the RFP so a new contract can be awarded by the end of the extension. Staff was to request information regarding the level of expertise and “on the job experience” of the employees in the RFP.
   ROLL CALL:
   AYES: Sass, Rhode, Hochstadt, Wittman, Tornatore, Smolinski, Devlin
   NAYS: None
   MOTION CARRIED
4. ROSELLE TRAIN STATION COFFEE VENDOR LEASE

Information provided by Ashley Kleckner.

In 2003, the Village signed a 3 yr. lease with The Coffee Tree, Inc to operate a coffee store at the Roselle/Metra Train Station. In early 2006, the Village completed an RFP and received two proposals for coffee vendor operators at the Train Station. At that time, White Hen Pantry, with franchise owners Al and Barbara Solomon, was chosen for a 3 yr. contract to begin on April 24, 2006 and end on April 31, 2009. In December 2007, Mr. Solomon ended his franchise agreement with White Hen and has continued operations under the terms of his list without a franchise tag, under the name The Coffee Corner. To assist with the expense of purchasing his equipment from White Hen Pantry, Mr. Solomon requested and received a waiver of one-month’s rent in the amount of $841.31. The current lease runs through May 31, 2009.

Mr. Solomon is interested in extending the current contract with two significant modifications:

1) A 10% decrease in the monthly rent
2) A one year contract as opposed to the existing three yr. contract.

**Trustee Wittman** asked Mr. Solomon who received the salary listed on the income statement provided by Mr. Solomon. Mr. Solomon’s sole employee receives a salary. Mr. Solomon stated that he has not taken any money out of the business. Trustee Wittman stated that he was not interested in discussing a reduction in rent and thought that the village should send out another RFP for this project.

**Trustee Hochstadt** questioned if Mr. Solomon could increase his sales by offering packaged products.

Trustee Sass was concerned about the short notice and staff not having enough time to go out for RFP before the end of the current contract.

**Mayor Smolinski** would support a 6 month extension of the contract and a rent reduction to allow time for a RFP to be sent out.

Mayor Smolinski moved, and seconded by Trustee Sass, to extend the terms of the contract for 6 months.

ROLL CALL:
AYES: Smolinski, Sass, Rhode, Hochstadt, Devlin
NAYS: Wittman
ABSTAIN: Tornatore

**MOTION CARRIED**

Mayor Smolinski moved, and seconded by Trustee Rhode, to reduce the rent by 10% during the 6 month extension of the contract.

ROLL CALL:
AYES: Smolinski, Rhode, Hochstadt, Sass, Devlin
NAYS: Wittman
ABSTAIN: Tornatore

**MOTION CARRIED**

Staff was directed to send out an RFP for this opportunity before the end of the contract period.

5. EXECUTIVE SESSION – NONE NEEDED
6. OTHER BUSINESS
Mayor Smolinski inquired of the board members their opinion regarding the villages’ participation in the 5K Run for Amanda Dombrowski. The cost to the village in the past has been between $300-400. She also added that the village currently does not have a policy or permit for this type of event, and that the board should adopt one.

**Trustee Sass** felt that the village should ask for one half of the cost from the organizer this year.
**Trustee Wittman** stated that the village should support it this year and ask for 50% of the costs in future years.
**Trustee Rhode** commented that the event should go on and there should be no fee. All trustees agreed that a policy for reimbursement for this type of event needs to be developed as soon as possible.

7. MOTION TO ADJOURN
Motion to adjourn meeting at 8:45 p.m. made by Trustee Devlin and seconded by Trustee Hochstadt.
Upon voice vote: ALL AYES: NAYS: None
**MOTION CARRIED**